

## **Delegated Officer Report**

### **Erection, Maintenance and Dismantling of the 2017, 2018 and 2019 Festive Illumination Display Contract – Approval to Invoke Contract Extension**

**Decision Maker:** Director of Environmental Services

**Date of Decision:** 30 September 2019

**Subject:** Erection, Maintenance and Dismantling of the 2017, 2018 and 2019 Festive Illumination Display Contract – Approval to Invoke Contract Extension

**Report Author:** John Christopher McAuley

**Ward (s):** All

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**Reason for the decision:** To seek approval for awarding of the 12 Month extension option within the contract for the Erection, Maintenance and Dismantling of The Festive Illumination Displays for Oldham Council and Rochdale Borough Council

**Summary:** Oldham Council and Rochdale Borough Council seek to continue the services of a specialist contractor to install, maintain and remove the Festive lighting across the boroughs.

The Festive lighting contract is a collaborative contract between Oldham Council and Rochdale Borough Council and is led by Oldham Council.

The service was jointly procured in 2017 and was successfully delivered and therefore both Authorities have agreed joint to secure this service for 2 years with an option to extend for another year.

**What are the alternative option(s) to** The Festive Lighting Contract is a collaborative

***be considered? Please give the reason(s) for recommendation(s):***

contract currently utilised by both Oldham Council and Rochdale Borough Council and is led by Oldham Council. Both Councils have decided to continue to collaborate on this contract because they currently use the same incumbent service provider and have requirements for comparable service from the contract.

Christmas Plus Limited where awarded the contract to erect, maintain and remove the Festive Lights on 18<sup>th</sup> September 2017 with an option to extend for a further 12 months

The successful contractor has demonstrated

- A highly developed understanding of all aspects of Festive Lighting erection, maintenance and removal including associated disciplines
- A track record of delivering high quality professional services
- A socially engaged approach with real commitment to the community and its environment.
- Provide work experience for a local resident

The estimated Contract value is 30k per annum. The total annual contract for both Oldham and Rochdale Council is 60k

Option 1 – To award the optional 1-year extension to Christmas Plus Limited who have provided a high-quality service and shown a real commitment to both the Oldham and Rochdale community and environment

Option 2 – Not to award the optional 1-year extension to Christmas Plus Limited. Due to the need of the service and the value of the contract a new tender exercise would be required this would increase the timescales in appointing a new supplier and could impact on the installation of the Festive displays in both Oldham and Rochdale Council

***Consultation: including any conflict of interest declared by relevant Cabinet Member consulted.***

Oldham Council has consulted with Rochdale Borough Council and involved the relevant departments at all stages of the process

**Recommendation(s):**

To approve option 1 – To award the optional 1-year extension to Christmas Plus Limited how have provided a high-quality service and shown a real commitment to both Oldham and Rochdale Councils community and environment.

**Implications:**

What are the **financial** implications?

Costs incurred by Oldham Council under this contract extension will be met from an existing revenue budget resource of £29.2k held on the Christmas Decorations cost centre.

The cost of erecting and dismantling Oldham's Christmas Lighting displays in 2019/20 will be £21.9k leaving a balance of £7.3k to fund any repairs / variation of the displays.

Any costs incurred by Rochdale Council under this contract extension are not shared with Oldham Council and will be met directly by that authority.

Nigel Howard

What are the **legal** implications?

There is provision in Rule 17.1 of the Council's Contract Procedure Rules to extend a contract provided the option to extend the contract is in the original contract which was tendered as part of the procurement process. The narrative in the body of the report would suggest that this is the case and therefore, the Council can extend the contract under its own standing orders. (Elizbeth Cunningham Doyle)

What are the **procurement** implications?

OMBC CPR's should be followed when Carrying out the Procurement, based on the Information in this report, Strategic Sourcing supports the provision under the Rule 17.1 that there is a provision in the contract to extend Commercial Procurement Unit will provide commercial support as necessary on this basis, and in accordance with legal advice. (Mohammad Sharif) Interim Sourcing Consultant 26/09/2019.

What are the **Human Resources** implications?

None

**Equality and Diversity Impact Assessment** attached or not required

None

because (please give reason)

What are the **property** implications      None

**Risks:**      The incumbent contractor has all associated accreditations, health and safety plan, method statements and risk assessment and all appropriate resources in place.

**Co-operative agenda**      The Festive Displays will bring together people in each of the local communities across the borough of Oldham increasing respect and pride in the place in which they live.

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Has the relevant Legal Officer confirmed that the recommendations within this report are lawful and comply with the Council's Constitution?      Yes

Has the relevant Finance Officer confirmed that any expenditure referred to within this report is consistent with the Council's budget?      Yes

Are any of the recommendations within this report contrary to the Policy Framework of the Council?      No

**There are no background papers for this report**

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<b>Report Author Sign-off:</b>	
<b>Date:</b>	

Please list and attach any appendices:-

<b>Appendix number or letter</b>	<b>Description</b>

In consultation with Director/Executive Director

Signed : hckm  
Director of Environmental Services

Date: 30 September 2019